

AGENDA SUMMARY PAGE

AUDIT OVERSIGHT COMMITTEE MEETING OF: APRIL 19, 2007

DEPARTMENT: CITY AUDITOR'S OFFICE

DIRECTOR: RADFORD SNELDING

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action on Audit of Citywide Long Distance Telephone Calls (2006-0607-11)

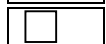
Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

To review the audit report Audit of Citywide Long Distance Telephone Calls (2006-0607-11)

RECOMMENDATION:

Approval.

BACKUP DOCUMENTATION:

1. Audit of Citywide Long Distance Telephone Calls (2006-0607-11)
2. Submitted after meeting – Two PowerPoint Presentation Slides

Motion made by LARRY BROWN to Approve and accept the report on Audit of Citywide Long Distance Telephone Calls (2006-0607-11)

Passed For: 3; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

JOSE TRONCOSO, LARRY BROWN, MICHAEL W. KERN; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-PAUL WORKMAN, STEVE WOLFSON)

Minutes:

Mr. Snelding introduced City Auditor Phillip Marmurowski to report on this item. A detailed report was given while referencing a PowerPoint presentation, a copy of which is made a part of this record. The Audit Department found a greater need for accountability. Management has agreed to provide departments with reports that will allow more accountability.

Chairman Kern clarified with Mr. Marmurowski that the long distance calls are free for cell phones. He questioned the recommendation suggesting employees use cell phones for long distance calls only when a land line is not available. He felt it should be encouraged since the calls are free. Mr. Marmurowski stated that at the time of the audit, there were cell phones with overage charges but now that management has switched plans and can have pooled minutes it would be acceptable to encourage cell phone usage for long distance calls.

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The Chairman also questioned international calls being monitored or approved. Mr. Marmurowski indicated they are not monitored but there is not a large number of such calls taking place. Mike Hougen, a manager in Information Technologies explained that international calls are treated like long distance and employee's still need to validate those calls as business or personal. There is currently no management oversight in place but that threshold will soon be established.

Responding to several questions from Vice-Chairman Brown, Mr. Hougen indicated the City's long distance carrier is Embarq. The City has our own phone switches for approximately 60 percent of the total phone lines. The other lines are leased from Embarq. The City pays approximately \$72,000 dollars a year in annual maintenance on our switches. Information Technologies is also looking into transitioning to IP Telephony, which will allow data and voice communications to be combined into one circuit. This will occur over the next two to three years.

